

## **TE ARAWA LAKES TRUST CHAIRMAN POSITION DESCRIPTION**

Position Title: Chairman

Accountable To: Te Arawa Lakes Trust (TALT) Board Members; and  
Uri of TALT as described in the Deed of Trust of Te Arawa Lakes (Trust Deed).

### **1. Board Background**

The role of the TALT Board as outlined in the Trust Deed<sup>1</sup> is to:

- Promote amongst Te Arawa the educational, spiritual, economic, social, health and cultural advancement or well-being of Te Arawa.
- Support the maintenance and establishment of places of cultural or spiritual significance to Te Arawa.
- Promote amongst Te Arawa the mental health and well-being of the aged or those suffering from mental or physical sickness or disability.
- Promote any other purpose that is considered by the Trustees from time to time to be beneficial to Te Arawa.

Board members will be professional, effective and follow best practice leadership, fiduciary and governance responsibilities.

### **2. Chairman Attributes**

In addition to the essential attributes of a Board Member, the Chairman will also have the following attributes:

- Intellect and experience within Te Arawa and Te Ao Māori.
- Has clear vision and passion for TALT.
- Is an excellent communicator.
- Ability to influence others without dominating.
- Emotional intelligence.
- Demonstrates strong leadership.
- Brings diversity of thought and an understanding of Te Ao Pākehā and its associated commercial influences on Te Ao Maori.

---

<sup>1</sup> Trust Deed, section 2.4

- At all times displays above the line behaviour.
- Is decisive.
- Ability to chair meetings and make courageous decisions.
- Must be available to attend 12 Board meetings per year.
- Understands and practices collective governance responsibility.

### **3 Chairman Core Competencies**

In addition to the core competencies of Board Members, the Chairman will know:

- How to get the best out of the board.
- Where TALT and/or Te Arawa is, or should be heading.
- How to deal with conflicting views and perspectives when these arise to assist the Board in reaching consensus.
- How to handle a maverick Board Member in a manner that is mana enhancing.
- The strengths and weaknesses of the Chief Executive Officer and Board Members, and how to provide support or mentoring if needed.

### **4 Chairman Responsibilities**

In addition to the responsibilities of a Board Member, the Chairman's responsibilities include but are not limited to:

- Leading with dignity, humility and integrity.
- Ensuring the standard rules governing Board meetings are met (for example what is on the agenda, what outcome is sought, and when to draw a discussion to a close).
- Representing TALT graciously and effectively.
- Managing difficult situations tactfully and professionally.

This position description is current as at August 2018 and will be reviewed by 2020.

*Endorsed at the TALT Board Meeting on: 31 August 2018*

Signed by Board Members: \_\_\_\_\_

Date: \_\_\_\_\_