

# NOMINATION PAPER

## Te Arawa Lakes Trust

### Te Kawatapuarangi Rohe



Te Arawa Lakes Trust is calling for nominations for nine (9) Trustee positions: three (3) from Te Kawatapuarangi Rohe, three (3) from Te Ure o Uenukukopako Rohe, and three (3) from Tuhourangi Rohe of the Te Arawa Lakes Trust.

All nomination papers must be received at the Returning Office **no later than 5pm Wednesday 26 September 2018**. If there are more candidates than required for this Rohe, an election will be held. If the number of candidates is equal to the number of trustees required for this Rohe, then those persons nominated will be confirmed as new trustees without the need for an election.

If an election is required, voting packs will be issued to all adult members (18 years or over) eligible to vote for this Rohe (as recorded on the Te Arawa Members Register at 5pm Wednesday 26 September 2018) from Friday 2 November 2018. Voting will close at 12 noon, Saturday 1 December 2018.

#### TO BE ELIGIBLE FOR NOMINATION AND ELECTION AS A TRUSTEE, YOU **MUST**:

- be of Te Arawa descent.
- be 18 years of age or over.
- be recorded in the Te Arawa Register as a member of a Hapu that is within the **Te Kawatapuarangi Rohe**.
- get five (5) people to support your nomination, who are 18 years of age or older, are also of Te Arawa descent and who are shown as Registered Members on the Te Arawa Register and entitled to vote in the Te Kawatapuarangi Rohe. You will need to get these five people to put their full name, residential address and signature on Section A of the nomination paper.

#### YOU **MUST NOT**:

- be physically or mentally incapacitated to the extent that you are unable to perform the duties of a Trustee; or
- be bankrupt or make any composition or arrangement with your creditors; or
- be convicted of an indictable offence; or
- be a permanent employee of the Trust.

#### APPLICATION CHECKLIST

All nomination material must be provided together. I submit with this nomination, the following:

- completed nomination paper
- a candidate profile statement (up to 150 words maximum) \*optional
- a recent passport-sized colour photograph \*optional

COMPLETED NOMINATION PAPERS MUST BE LODGED WITH THE CHIEF RETURNING OFFICER  
NO LATER THAN **5PM ON WEDNESDAY 26 SEPTEMBER 2018**.

**Please do not leave lodging your nomination to the last minute.**



# NOMINATION PAPER

To: Chief Returning Officer, Te Arawa Lakes Trust,  
PO Box 5135, Wellesley Street, Auckland 1141



## A. For the nominators to complete

I, the undersigned adult registered member of the **TE KAWATAPUARANGI ROHE**, hereby nominate:

*First names*

*Surname*

*Residential address*

with his/her consent, as a candidate for the position of **TRUSTEE** for the **TE ARAWA LAKES TRUST**, the election for which is appointed for **Saturday 1 December 2018**.

*Full name of nominator*

*Address of nominator*

*Signature of nominator*

	<i>Full name of nominator</i>	<i>Address of nominator</i>	<i>Signature of nominator</i>
1.			
2.			
3.			
4.			
5.			

## B. For the candidate to complete

I,

being eligible for election, hereby consent to the above nomination. I am not, to the best of my knowledge and belief, disqualified from holding office as a Trustee (see criteria below).

I confirm that I:

- am an Adult Member of Te Arawa shown on the Te Arawa Register, as at 5pm, Wednesday 26 September 2018 as a member of a Hapu that is within the Te Kawatapuaringi Rohe;
- am not physically or mentally incapacitated to the extent that I am unable to perform the duties of a Trustee;
- am not bankrupt and have not made any composition or arrangement with creditors;
- have not been convicted of an indictable offence;
- am not an employee of the Trust;
- am aware of my responsibilities and obligations as a Trustee under the provisions of the Trust Deed;
- consent to my candidate profile statement and photograph being made available for election purposes.

I wish my name to be shown on the voting document as:

*Commonly known name [eg abbreviated name] if different to full name shown above*

*Signature of candidate*

*Date*

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## C. For the chief returning officer/electoral official to complete

Received at the hour of  on the  day of  2018

*Signature of chief returning officer/electoral official*

## PERSON SPECIFICATIONS FOR TE ARAWA LAKES TRUST TRUSTEES

The following attributes of a Trustee are **preferable**:

- To act in the best interests and for the benefit of all Te Arawa Iwi members.
- To be conversant with corporate governance, corporate strategy and relevant laws and regulations.
- Familiar with and have a working knowledge of company operations, strategies, budgets and financial plans.
- Proven experience as a Trustee and have regard to the legal responsibilities and duties of a Trustee. Ensure that Te Arawa Lakes Trust complies with its Trust Deed, legal obligations and any other relevant legislation and regulations.
- Have a good understanding of Te Arawa Lakes Deed of Settlement.
- Have established relationships with local and regional councils and local government agencies who have a role connected to the lakes.
- Have a reasonable understanding and knowledge of other Te Arawa Treaty settlements.
- A working knowledge of Te Arawa Tikanga and Kawa.
- A reasonable level of understanding of Te Reo Maori.
- Experience and understanding of managing communications, holding activities to account against strategic objectives, and providing guidance on new initiatives and directions.
- Excellent interpersonal skills to help drive the board forward in its learning and development of skills and building on experiences.
- Be a team player with the ability to build a team, help maintain board relationships, lead discussions, and work within a collective decision-making framework.
- Reasonable analytical skills and the ability to identify and get to the heart of issues, scrutinise and understand board papers, and focus on critical detail.
- Be a strategic thinker to anticipate future issues, develop solutions, drive initiatives, and plan both short and long term strategies.
- Ensure Te Arawa Lakes Trust pursues its purpose as set out in its Trust Deed and manages its assets in the beneficiaries' best interests. Must act impartially and exclusively in the best interests of all of Te Arawa (present and future) and must avoid putting themselves in a position of conflict between their duties to Te Arawa Lakes Trust and their personal interests or duty to others.
- To contribute actively to the board of Trustees' role in giving firm strategic direction to Te Arawa Lakes Trust in setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- To safeguard the good name and values of Te Arawa Lakes Trust.
- To act as a good employer, appoint the chief executive and monitor his/her performance and comply with relevant employment laws and responsibilities.

election  
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### CONTACT DETAILS

Chief Returning Officer:	Dale Ofoske
Returning Office:	Level 2, 198 Federal Street, Auckland 1010
Postal Address:	PO Box 5135, Wellesley Street, Auckland 1141
Telephone:	0800 922 822
Email:	info@electionservices.co.nz

